

Bristol Hub COVID Safe Guidance

In these times, volunteering and working together has never been so important to ourselves and local communities. That's why we at Bristol Hub have ensured that all of our volunteering opportunities are in accordance with Government and university guidelines surrounding COVID-19.

1. For the first semester (October 2020 - January 2021) we will be offering limited in-person volunteering. This is a way to ensure that our volunteers and community partners are not put at unnecessary risk. We will be offering:
 - Online volunteering; such as virtual tutoring and phone befriending
 - Remote volunteering; such as penpalling
 - Limited in-person volunteering; this is TBC with our community partners. Any in-person delivery will undergo a risk assessment and align with government guidelines.
 - Virtual events and sessions
 - And much more!
2. Our skilled placements will run as usual, but will be all online.
 - The Social Innovation Programme will be delivered virtually
 - Climate Action Bristol will be delivered virtually
 - All meetings with community partners will be done online, any that will benefit from face to face meetings will be considered on a case by case basis and will require a full risk assessment
3. At any in-person events (i.e. one-off volunteering, information stalls, and so forth), social distancing will be implemented as appropriate, hand sanitiser will be provided and face coverings will be worn. In-person events will run in line with government guidelines.
 - At these events, we will also be operating track and trace forms in order to reduce risk and protect our staff, volunteers, and local community.
 - We will keep this data for 21 days, this reflects the time for COVID-19 to incubate and time for testing and tracing - this has been set by the Government. After 21 days, we will delete these contact details.
 - Such details may be shared with the NHS and testing bodies if a positive case is reported.
 - We will use these details to contact you should you have been in contact with a positive case.
4. Bristol Hub staff will not be present in the Student Union office until 2021. Staff are available for virtual meetings or phone calls and have weekly 'drop in' hours available to join. ['Drop in' hours each week can be found here](#), they are an open link and anyone can join within the allocated time to ask us questions, claim expenses or speak to us about projects or just have a chat!

If you have any questions or concerns please email manager@bristolhub.org.

Please note, this is a working document and will change based on guidelines and Student Hubs policy. Please check back periodically to see how we are operating.